

# Job Search for International Students

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*Included on this handout is a list of resources provided by University Career Services at Georgia State University. We encourage all students to make an appointment with UCS staff to incorporate all of the applicable resources for each student's unique situation.*

**Panther Career Net (PCN)** | Upload your résumé, apply for positions, view events and access additional University Career Services resources

**CareerShift** (accessible through PCN) | Search for job/internships, perform company research

**Going Global** (accessible through PCN) | International job/internship search, city/country guides, H1B/visa info

## Interviewing

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<h3>The Purpose</h3> <ul style="list-style-type: none"><li>• Employer evaluates your fit with company</li><li>• You evaluate the employer</li><li>• Elaborate on your résumé</li><li>• Used to get the job (sales pitch!)</li></ul>	<h3>Preparation</h3> <ul style="list-style-type: none"><li>• Research the organization through their website, Hoovers, and news</li><li>• Obtain interview schedule/details</li><li>• Know the job requirements</li><li>• Know your skills, strengths, weaknesses</li><li>• Bring multiple copies of your résumé and cover letter</li></ul>	<h3>During the Interview</h3> <ul style="list-style-type: none"><li>• Be confident in marketing your abilities!</li><li>• Give examples of your experience and qualifications</li><li>• Ask questions about employer to demonstrate interest</li></ul>	<h3>Sample Questions</h3> <ul style="list-style-type: none"><li>• Why are you interested in this position?</li><li>• Why did you apply for this position?</li><li>• Can you tell me about yourself?</li><li>• What are your goals for the next 3, 5 or 10 years?</li><li>• What are your greatest strengths?</li><li>• What accomplishment are you most proud of?</li></ul>
<h3>Your Toolbox</h3> <ul style="list-style-type: none"><li>• Use appropriate formal verb tenses</li><li>• What are the 3-5 (or more) stories or themes about yourself that you want to share with an employer?</li><li>• STAR Method</li><li>• Know these stories well so that they can be used to answer almost any question that might come up</li></ul>	<h3>Nonverbal Behavior</h3> <ul style="list-style-type: none"><li>• "Web to Web" handshake</li><li>• Posture: Straight/tall, leaning forward slightly</li><li>• Maintain eye contact</li><li>• Even and appropriate tone of voice</li><li>• Wait to ask to be seated before sitting down</li></ul>	<h3>Dress</h3> <ul style="list-style-type: none"><li>• <b>Men:</b> Dark blue, dark grey or black suit, conservative tie pattern, matching trouser socks, polished, clean shoes</li><li>• <b>Women:</b> Avoid low-cut or tight clothing; knee-length skirts or full-length pants; conservative dress shoe</li></ul>	

## What I Know

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## What I Learned

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### **Contact Us!**

University Career Services  
Student Center West, Room 270

Monday-Friday 8:30 a.m.-5:15 p.m.  
Résumania: Monday-Friday 9 a.m. – 3 p.m.

404-413-1820  
[career.gsu.edu](http://career.gsu.edu)

